

Subject: Annual Darbar Move of the office of Managing Director, JKSPDC from Camp Office Jammu to Corporate Office Srinagar, Summer season 2016.

ORDER NO. PDC/CJ/ 112 OF 2016
DATED: 23 - 04 - 2016

In pursuance to Government order No. 409- GAD of 2016 dated 20.04.2016, the following officers/officials of the Corporate office JKSPDC shall move to Srinagar on Annual Move of Offices from Jammu to Srinagar. The Camp office of the Managing Director, JKSPDC at Ashok Nagar Satwari Jammu shall be closed on 30th April 2016 and shall reopen on 9th of May 2016 at Corporate Office, Exhibition Grounds, opposite J&K High Court Srinagar.

S.No.	Name of official/Officer	Designation
1.	Er. Ahmad Muzaffar Lanker	Executive Director (Civil)
2.	Mr. Upinderjeet Singh	Director (Finance)
3.	Er. Mumtaz Ahmad	SGM (Elect)
4.	Dr. Ghulam Mohi-ud-Din	SGM (Law)
5.	Mr. Sunil Gupta	Company Secretary
6.	Er. Surrinder Kumar	General Manager (Civil)
7.	Er. N. A. Kakroo	General Manager (Tech)
8.	Er. K. K. Thapa	General Manager (Elect)
9.	Syed N. D. Andrabi	Administrative Officer
10.	Mr. Bashir Ahmad Dar	Dy. General Manager (Electric)
11.	Er. Subash Kotha	Dy. General Manager (Mech)
12.	Er.S. S. Kumboo	Dy. General Manager (Civil)
13.	Mr. Afshan Amin Wani	Assistant General Manager (Accounts & Finance)

J&K STATE POWER DEVELOPMENT CORPORATION LIMITED

(A Government of J&K Enterprises)

Regd. Office: Exhibition Grounds, Srinagar-190009

Ph:0194-2500071/2500109 Fax: 0194-2500145

Camp Office: Ashok Nagar, Satwari, Jammu-180004

Ph: 0191-2430548/2439039 Fax: 0191-2435403

14.	Mrs. Irum Qayum Reshi	Assistant General Manager (Accounts & Finance)
15.	Mr. Asif Maqbool Dendroo	Assistant General Manager (Accounts & Finance)
16.	Mr. S. K. Razdan	Transport Officer
17.	Mr. Mushtaq Ahmad Bhat	Head Assistant
18.	Mr. Mehraj-ud-Din Bhat	Draftsman
19.	Mr. O.P.Parihar	PA to DF
20.	Mr. Rajinder Chowdhary	Asstt. Manager (Elect)
21.	Mr. Prince Irfan	Asstt. Manager (Elect)
22.	Mr. Aatif Siraj	Asstt. Manager (Civil)
23.	Mr. Arif Hilal	Asstt. Manager (Civil)
24.	Mr. Rameez Ayoub	Asstt. Manager (Civil)
25.	Mr. Shakeel Ahmad Wani	Finance Assistant
26.	Mr. Ashiq Hussain	Junior Assistant
27.	Mr. Rafiq Ahmad Malik	Junior Assistant
28.	Mr. Parvaiz Ahmad	Junior Assistant
29.	Mr. Javid Ahmad Bakshi	Junior Assistant
30.	Mr. Raj Kumar	Junior Assistant
31.	Mr. Showkat Ali	Computer Operator
32.	Syed Bilal Ahmed	Computer Operator
33.	Mr. Muzaffar Ahmed Bhat	Computer Operator
34.	Mr. Gurmeet Singh	Computer Operator
35.	Mr. Rayees Ahmed Rather	Computer /Data Entry Operator
36.	Mr. Som Dutt	Computer Operator
37.	Mr. Mohammad Irfan	Driver
38.	Mr. Ravinder Singh	Driver

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39.	Mr. Shams-ud-Din	Driver
40.	Mr. Sajad Ahmad	Driver
41.	Mr. Ghulam Nabi	Driver
42.	Mr. Mohammad Abdullah	Driver
43.	Mr. Bilal Ahmad	Driver
44.	Mr. Mohd Shafi	Driver
45.	Mr. Ab.Qayoom	Driver
46.	Mr. Vijay Kumar Sethi	Driver
47.	Mr. Abdul Rashid	Driver
48.	Mr. Mohammad Yaseen	Driver
49.	Mr. Bishen Dass	Helper
50.	Mr. Mohammad Shafi	Helper
51.	Mr. Nisar Ahmad	Helper
52.	Mr. Bashir Ahmed	Helper
53.	Mr. Tariq Ahmed Shalla	Helper
54.	Mr. Abdul Majid Mir	Helper
55.	Mr. Abdul Majid Wani	Helper
56.	Mr. Zahoor Ahmed	Orderly
57.	Mr. Gh. Nabi Reshi	Helper
58.	Mr. Munish Sharma	Steno Typist (Contractual)
59.	Mr. Gourav Sharma	Steno Typist (Contractual)

As per the practice in vogue and standing orders all such employees who were allotted residential accommodation for a period of six months and are in occupation of official residential quarters at Bhatthindi shall handover the possession of these quarters to the Assistant Executive Engineer, CI&D H/Q Sub-Divn. Jammu, who will report the compliance to




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The logo for J&K RDC, featuring the letters 'JKRDC' in a stylized font with a decorative element above the 'R'.

the Corporate Office . The order of allotment shall cease to be inforce from 01.05.2016.

The employees moving to Srinagar shall be entitled to the allowance as approved by the Government for its employees in accordance with Government order.

The records shall be packed on 30th April 2016 by the respective Junior Engineers /Dealing Assistants who shall ensure that the records of each section are packed in a proper way with utmost care and handed over to Transport Officer who shall be responsible for packing, dispatch and carriage of the same to Srinagar.

The officers/officials shall be required to place themselves at designated places only in the newly built Corporate Office and carry minimum required records/lockers because of space constraints. The surplus records/lockers especially the old records shall be sent to residential building at Gas Turbine Complex Pampore and most needed lockers shall be placed in the shed of basement floor of ERA building at Exhibition Crossing. The Administrative Officer shall personally supervise this aspect as well in association with Ex. Engineer CI&D Srinagar (Estates Officer). He will also assign the job of record keeping to at least two record keepers.

The office records shall be transported to Srinagar in corporation Trucks on 1st May 2016 to be provided by the Ex. Engineer Mechanical Investigation Division Jammu and shall be received/placed by the staff posted in Corporate Office Srinagar under the supervision of General Manager (Accounts) Corporate Office Srinagar and Mr. Asif Maqbool Dendroo Assistant General Manager (Accounts & Finance).

A handwritten signature in black ink, appearing to be the name of the official mentioned in the text.

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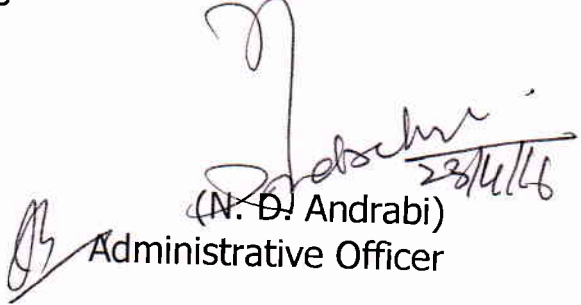
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The following officials headed by the Adm. Officer Syed N. D. Andrabi shall move in advance , so that necessary arrangements are made well in time to accommodate the officers/officials and records in close co-ordination with Mr. F. M. Qari, Executive Engineer CI&D Divn. Srinagar (Estates Officer) as per the availability of space in Corporate Office Srinagar:-

S.No.	Name of official/officer	Designation
1.	Mr. Asif Maqbool Dendroo	AGM (A&F)
2.	Mr. Shakeel Ahmad	Finance Assistant
3.	Mr. Mohd Shafi	Driver with vehicle
4.	Mr. Sajad Ahmad	Driver with vehicle
5.	Mr. Zahoor Ahmad	Orderly

The terms and conditions as laid down in the Govt. order 409- GAD of 2016 dated 20-04 -2016 shall remain unchanged.

By order



(N. D. Andrabi)
Administrative Officer

No. JKSPDC/ADM/EG-33/ CJ/918-39

Dated: 23-4-2016

Copy to the:

1. Commissioner/ Secretary to Government, Power Development Department, Civil Secretariat, Jammu for kind information.

JK PDC

2. Executive Director (Civil) JKSPDC
3. Executive Director (Electric) JKSPDC
4. Director (Finance) JKSPDC
5. Senior General Manager (Electric) Corporate Office
6. Senior General Manager (Law) Corporate Office
7. Company Secretary, JKSPDC
8. General Manager (Accounts) Camp office Jammu/Corporate Office Srinagar for information and necessary action.
9. Executive Engineer, MID Jammu for information & n/action.
10. Executive Engineer CI&D Divn. Jammu
11. Transport Officer Corporate Office
12. Assistant Manager (IT) for information. He will ensure that the move order is uploaded on official website for information of all concerned.
13. Order file
14. M.file



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